

Matt Skinner

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CURRENT PROFILE

Design Professional and Floor Planner at multi-national exhibitions corporation with working experience in a wide range of computer design packages and software. Able to work on own initiative and as part of a team. Proven leadership skills involving managing, developing and motivating to achieve objectives. First-class analytical, design and problem solving skills. Dedicated to maintaining high quality standards.

Date of Birth: 11th February 1982
Nationality: British
Marital Status: Single
Driving Licence: UK, Full (Car & Motorbike)

QUALIFICATIONS

BSc (Hons) 2:2 in Computer Aided Product Design, at University of Portsmouth
BEng. (Year one) in Mechanical Engineering, at University of Portsmouth
G.N.V.Q. Adv. (Distinction) in Engineering, at Cambridge Regional College
GCSE's. 6x Grades A* - C

CURRENT EMPLOYMENT

Designer / Floor Planning 05/08/2005 - Current at Reed Exhibitions - sector of Reed Elsevier - (FTSE 100)

AREAS OF TRAINING & EXPERIENCE

Reed Exhibitions:

AutoCAD – Set Design, Space planning, dealing with venue blue-prints and creating mark-ups for venue approval
Apperture – Mapping out exhibition space and floor plan layout for exhibitions and events
Illustrator – Creating & editing catalogue & publication plans, signage and logos
SketchUp – Creating 3D perspective and venue walk-throughs
Photoshop – Creating & editing 3D views, catalogue & publication plans, signage and logos
Microsoft Project – Organising deadlines and project time-plans
Microsoft Outlook – Managing incoming jobs and dealing with clients

Freelancing: (mskinner-designs.com)

Illustrator – Vector illustrations, logo design, website design
Photoshop – Creative graphics work, image editing & touch up
Sketchup – 3D illustrations & walk-throughs, structure for 3D graphics
Flash – Fully functional flash sites and small flash areas intergrated into sites
Web Codes – Fully proficient in html & css, knowledge of php, JavaScript & AJAX

University:

AutoCAD – Engineering drawings
ProEngineer – 3D modelling & rendering
Photoshop – Posters for advertisement, presentations & Graphics for web-design.
Dreamweaver – Created & developed a number of websites using both code & graphic methods
Presentations – Several 10 - 15 minute presentations
Hand drafting – Engineering drawings & illustration techniques
Project management – Personal organisation, group organisation, time-planning, working to deadlines, business elements, materials & manufacture, product analysis

Extensive use of Microsoft Office™ Applications:

Touch-type Word-Processing
Complex Spread-Sheets
PowerPoint Presentations

Taken the opportunity to familiarise my self with programs:

Dreamweaver, Flash, Fireworks, FreeHand, SwishMax,
LightWave, 3D Studio Max, Solid Works & SketchUp.
Creating Websites, 3D Animation, & 3D Walk Throughs

World Challenge Expeditions & Year Out in South Africa:

Team leadership skill – Planning and Guiding Expeditions through the Himalayan Mountains
Team building skills – Holding the group together. Encouraging through tougher times
Communicational skills – Having to communicate well with a home-team & locals in different culture settings, independence, initiative, personal organisation, group organisation, perseverance, commitment & patience

Church Environment:

Small Group leadership training
Public speaking

WORK HISTORY

Current – 2005 | Designer / Floor Planner: Reed Exhibitions - sectore of Reed Elsevier - (FTSE 100)

Summer 2005 | Property Maintenance Assistant: Spirit Level Services Ltd. Eastbourne.

Current – 2003 | Freelance Design

2005 – 1998 | Waitering & Bar-work

PERSONAL INTERESTS

Passionate about design and creative diversity.

It excites me that design is a fast and ever changing market. From the grandeur of Architecture to the complexity of a race engine to the simplicity of a child-like sketch, there is room for design of some form in almost everything.

I've taken many opportunities to do 'friendly' freelance designs for people over the years. I enjoy finding new challenges in design, stretching my own design creativity and meeting the variety of specification/requirements that new & different clients bring.

I enjoy being in the 'great-outdoors' and participating in activities, particularly water-sports such as wake-boarding, kite-surfing, windsurfing and surfing. At university I was on the committee for the wakeboarding team. I enjoy organising trips away and teaching others to learn and develop their skills in the sport. Being a keen traveller I also try to incorporate some of my sports activities into my holidays such as snowboarding, rock-climbing, trekking and free-diving.